

PLANNING BOARD APPLICATION SUBMITTAL CHECKLIST

The following items are to be returned to the Planning Board Secretary, complete as a package, to make application to appear before the Planning Board:

CHECK OFF

(ONE ORIGINAL & TWO COPIES OF ALL EXCEPT PLANS)

- | | | |
|----|---|------------|
| 1. | Completed Page 1 and 2 of Application form. (Original Copy) | <u>✓</u> |
| 2. | Agricultural Data Statement (If you answer yes to #9 on application) | <u>N/A</u> |
| 3. | Applicant/Owner Proxy Statement (Original) <u>(MUST HAVE IF APPLICABLE)</u> | <u>✓</u> |
| 4. | a. Applicable completed Check List for subdivision/L.L. Chg. or Site Plan | <u>✓</u> |
| | b. Approval box on all sheets of plan as described in #4 of Subdivision Check List and #2 of Site Plan Check List. | |
| 5. | Short Form EAF (Unless instructed to prepare long form). (Original & two copies) | <u>✓</u> |
| 6. | Flood Hazard Area Development Application. | <u>✓</u> |
| 7. | EIGHT Sets of plans – folded to fit in legal size file folder with name block showing. | <u>✓</u> |
| 8. | SEPARATE CHECKS AS FOLLOWS: (Choose appropriate category for your project) | |

SITE PLANS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Special Permit Application and Review Fee.....	\$250.00		
Application fee.....	\$125.00		
Escrow (<u>Unless other amount specified at workshop</u>)	\$750.00	\$ <u>750</u>	<u>✓</u>
(Additional escrow due for multi-family dwellings)			

SUBDIVISIONS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Application Fee...(minor subdivision only).....	\$ 75.00	_____
Application Fee...(major subdivision only).....	\$150.00	_____

ESCROW:

Residential: \$200.00 each - for each of first 4 lots		
\$100.00 for each additional lot -	Total:\$ _____	_____
Commercial: \$500.00 each - for each of first 4 lots		
\$200.00 for each additional lot -	Total:\$ _____	_____

LOT LINE CHANGE:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Application fee.....	\$75.00	_____
Escrow (Unless other amount specified at workshop).	\$200.00.....	\$ _____

PLEASE NOTE: ADDITIONAL FEES DUE UPON COMPLETION OF PLANNING BOARD REVIEW.

TOWN OF NEW WINDSOR

555 UNION AVENUE
NEW WINDSOR, NEW YORK 12553
Telephone: (845) 563-4615
Fax: (845) 563-4689

PLANNING BOARD APPLICATION

TYPE OF APPLICATION (check appropriate item):

Subdivision _____ Lot Line Change _____ Site Plan Special Permit _____

Tax Map Designation: Sec. 4 Block 3 Lot 17.2

BUILDING DEPARTMENT TRACKING NUMBER: PA 2009 - 141
MUST FILL IN THIS NUMBER

1. Name of Project AT YOUR SERVICE PLUMBING · HEATING · A/C

2. Owner of Record WARRINER PLUMBING & HEATING Phone 562-1600

Address: 1073 ROUTE 94, STET, NEW WINDSOR, NY 12533
(Street Name & Number) (Post Office) (State) (Zip)

3. Name of Applicant AT YOUR SERVICE Phone 562-1600

Address: 1073 ROUTE 94, STET, NEW WINDSOR, NY 12533
(Street Name & Number) (Post Office) (State) (Zip)

4. Person Preparing Plan ATZL, SCATASSA & ZIGLER, PC Phone 634-4694

Address: 234 NORTH MAIN ST, NEW CITY, NY 10956
(Street Name & Number) (Post Office) (State) (Zip)

5. Attorney _____ Phone _____

Address _____
(Street Name & Number) (Post Office) (State) (Zip)

1. Person to be notified to appear at Planning Board meeting: E-MAIL: ASZSUEVEYS@AOL.COM

JOHN ATZL 634-4694 634-5543
(Name) (Phone) (fax)

2. Project Location: On the NORTH side of WEMBLEY ROAD
(Direction) (Street)

8. Project Data: Acreage 3.7 ACS Zone P1 School Dist. _____

9. Is this property within an Agricultural District containing a farm operation or within 500 feet of a farm operation located in an Agricultural District? Yes _____ No

***This information can be verified in the Assessor's Office.**

***If you answer yes to question 9, please complete the attached Agricultural Data Statement.**

10. Detailed description of Project: (Use, Size, Number of Lots, etc.) 59,500 SQ FT
BUILDING WITH 5,000± SQ FT OFFICE USE, 54,500± SQ FT
WAREHOUSE WITH PARKING IN INDUSTRIAL PARK

11. Has the Zoning Board of Appeals Granted any Variances for this property? yes _____ no

12. Has a Special Permit previously been granted for this property? yes _____ no

IF THIS APPLICATION IS SIGNED BY ANYONE OTHER THAN THE PROPERTY OWNER, A SEPARATE NOTARIZED STATEMENT OR PROXY STATEMENT FROM THE OWNER MUST BE SUBMITTED, AT THE TIME OF APPLICATION, AUTHORIZING THIS APPLICATION.

STATE OF NEW YORK)

SS.:

COUNTY OF ORANGE)

THE UNDERSIGNED APPLICANT, BEING DULY SWORN, DEPOSES AND STATES THAT THE INFORMATION, STATEMENTS AND REPRESENTATIONS CONTAINED IN THIS APPLICATION AND SUPPORTING DOCUMENTS AND DRAWINGS ARE TRUE AND ACCURATE TO THE BEST OF HIS/HER KNOWLEDGE AND/OR BELIEF. THE APPLICANT FURTHER ACKNOWLEDGES RESPONSIBILITY TO THE TOWN FOR ALL FEES AND COSTS ASSOCIATED WITH THE REVIEW OF THIS APPLICATION.

SWORN BEFORE ME THIS:

16 DAY OF April 2009

William Smith
(OWNER'S SIGNATURE)

[Signature]
(AGENT'S SIGNATURE)

JOHN E. ATZL

Barbara Davenport
NOTARY PUBLIC

BARBARA DAVENPORT
Notary Public - State of New York
NO. 01DA6109244
Qualified in Orange County
My Commission Expires April 26, 2012

TOWN USE ONLY:

DATE APPLICATION RECEIVED

APPLICATION NUMBER

**AGENT/OWNER PROXY STATEMENT
(for professional representation)**

for submittal to the:
TOWN OF NEW WINDSOR PLANNING BOARD

WILLIAM SMITH, deposes and says that he resides
(OWNER)

at 1073 ROUTE 94, STET, NEW WINDSOR in the County of ORANGE
(OWNER'S ADDRESS)

and State of NEW YORK and that he is the owner of property tax map

(Sec. _____ Block _____ Lot _____)
designation number (Sec. 4 Block 3 Lot 17.12) which is the premises described in
the foregoing application and that he designates:

N/A
(Agent Name & Address)

JOHN ATZL, ATZL, SCATASSA & ZIGLER, PC
(Name & Address of Professional Representative of Owner and/or Agent)
234 NORTH MAIN ST, NEW CITY, NY 10956
as his agent to make the attached application.

**THIS DESIGNATION SHALL BE EFFECTIVE UNTIL WITHDRAWN BY THE OWNER OR
UNTIL TWO (2) YEARS FROM THE DATE AGREED TO, WHICH EVER IS SOONER.**

SWORN BEFORE ME THIS: ** William Smith
Owner's Signature (MUST BE NOTARIZED)

16 DAY OF April 2009

N/A
Agent's Signature (If Applicable)

Barbara Davenport
NOTARY PUBLIC **BARBARA DAVENPORT**
Notary Public, State of New York
No. 01DA6109244
Qualified in Orange County
My Commission Expires April 26, 2012
[Signature]
Professional Representative's Signature

**** PLEASE NOTE: ONLY OWNER'S SIGNATURE MUST BE NOTARIZED.**

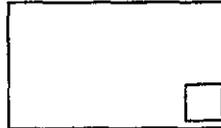
THIS PROXY SHALL BE VOID TWO (2) YEARS AFTER AGREED TO BY THE OWNER

TOWN OF NEW WINDSOR PLANNING BOARD
SITE PLAN CHECKLIST

ITEM

1. ✓ Site Plan Title
2. ✓ Provide 4" wide X 2" high box **(IN THE LOWEST RIGHT CORNER OF THE PLAN)** for use by Planning Board in affixing Stamp of Approval. (ON ALL PAGES OF SITE PLAN).

SAMPLE:



3. ✓ Applicant's Name(s)
4. ✓ **Tax Map Data (Section, Block & Lot). (PLEASE PUT THE TAX MAP NUMBER IN THE CORNER OF THE APPROVAL BOX ALSO)**
5. ✓ Applicant's Address
6. ✓ Site Plan Preparer's Name
7. ✓ Site Plan Preparer's Address
8. ✓ Drawing Date
9. N/A Revision Dates
10. ✓ Area Map Inset and Site Designation
11. ✓ Properties within 500' of site
12. ✓ Property Owners (Item #10)
13. ✓ Plot Plan
14. ✓ Scale (1" = 50' or lesser)
15. ✓ Metes and Bounds
16. ✓ Zoning Designation
17. ✓ North Arrow
18. ✓ Abutting Property Owners
19. ✓ Existing Building Locations
20. ✓ Existing Paved Areas
21. ✓ Existing Vegetation
22. ✓ Existing Access & Egress

- 23. _____ Landscaping
- 24. _____ Exterior Lighting
- 25. _____ Screening
- 26. _____ Access & Egress
- 27. _____ Parking Areas
- 28. _____ Loading Areas
- 29. _____ Paving Details (Items 25 - 27)
- 30. _____ Curbing Locations
- 31. _____ Curbing through section
- 32. _____ Catch Basin Locations
- 33. _____ Catch Basin Through Section
- 34. _____ Storm Drainage
- 35. _____ Refuse Storage
- 36. _____ Other Outdoor Storage
- 37. _____ Water Supply
- 38. _____ Sanitary Disposal System
- 39. _____ Fire Hydrants
- 40. _____ Building Locations
- 41. _____ Building Setbacks
- 42. _____ Front Building Elevations
- 43. _____ Divisions of Occupancy
- 44. _____ Sign Details
- 45. _____ Bulk Table Inset
- 46. _____ Property Area (Nearest 100 sq. ft.)
- 47. _____ Building Coverage (sq. ft.)
- 48. _____ Building Coverage (% of total area)
- 49. _____ Pavement Coverage (sq. ft.)
- 50. _____ Pavement Coverage (% of total area)
- 51. _____ Open Space (sq. ft.)
- 52. _____ Open Space (% of total area)
- 53. _____ No. of parking spaces proposed
- 54. _____ No. of parking spaces required

REFERRING TO QUESTION 9 ON THE APPLICATION FORM, AIS THIS PROPERTY WITHIN AN AGRICULTURAL DISTRICT CONTAINING A FARM OPERATION OR WITHIN

500 FEET OF A FARM OPERATION LOCATED IN AN AGRICULTURAL DISTRICT,
PLEASE NOTE THE FOLLOWING:

55. H/A Referral to Orange County Planning Dept. is required for all applicants filing AD Statement.
56. _____ A disclosure Statement, in the form set below, must be inscribed on all site plan maps prior to the affixing of a stamp of approval, whether or not the Planning Board specifically requires such a statement as a condition of approval.

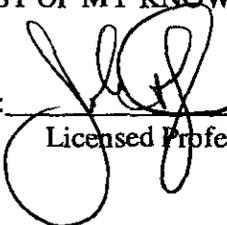
APrior to the sale, lease, purchase, or exchange of property on this site which is wholly or partially within or immediately adjacent to or within 500 feet of a farm operation, the purchaser or leasee shall be notified of such farm operation with a copy of the following notification.

It is the policy of this State and this community to conserve, protect and encourage the development and improvement of agricultural land for the production of food, and other products, and also for its natural and ecological value. This notice is to inform prospective residents that the property they are about to acquire lies partially or wholly within an agricultural district or within 500 feet of such a district and that farming activities occur within the district. Such farming activities may include, but not be limited to, activities that cause noise, dust and odors.

This list is provided as a guide only and is for the convenience of the Applicant. The Town of New Windsor Planning Board may require additional notes or revisions prior to granting approval.

PREPARER'S ACKNOWLEDGMENT:

THE PLAT FOR THE PROPOSED SITE PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THIS CHECKLIST AND THE TOWN OF NEW WINDSOR ORDINANCES, TO THE BEST OF MY KNOWLEDGE.

BY:  _____ 4-8-09
Licensed Professional Date

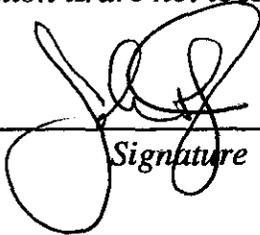
⌘ ⌘ ⌘ ⌘ ⌘ ⌘ PLEASE NOTE: ⌘ ⌘ ⌘ ⌘ ⌘ ⌘

THE APPLICANT OR THEIR REPRESENTATIVE IS RESPONSIBLE TO KEEP TRACK OF ALL EXPIRATION DATES FOR ANY AND ALL APPROVALS GRANTED TO A PROJECT. EXTENSIONS MUST BE APPLIED FOR PRIOR TO EXPIRATION DATE.

ATTACHMENTS

- A. Certificate Flood Hazard Area Development.

I, JOHN E. ATZL hereby certify that the property or properties mentioned in this application is/are not located in a flood zone.



Signature

PLEASE NOTE:

***IF PROPERTY IS NOT LOCATED IN A FLOOD ZONE, PLEASE SIGN ABOVE VERIFYING THAT. RETURN THIS FORM WITH PLANNING BOARD APPLICATION**

****IF PROPERTY IS LOCATED IN A FLOOD ZONE, PLEASE OBTAIN COMPLETE APPLICATION FROM P.B. SECRETARY.**