

TOWN OF NEW WINDSOR PLANNING BOARD

SITE PLAN CHECKLIST

ITEM

- 1. x Site Plan Title
- 2. x Provide 4" wide X 2" high box **(IN THE LOWEST RIGHT CORNER OF THE PLAN)** for use by Planning Board in affixing Stamp of Approval. (ON ALL PAGES OF SITE PLAN).

SAMPLE:



- 3. x Applicant's Name(s)
- 4. x Applicant's Address
- 5. x Site Plan Preparer's Name
- 6. x Site Plan Preparer's Address
- 7. x Drawing Date
- 8. x Revision Dates
- 9. x Area Map Inset and Site Designation
- 10. x Properties within 500' of site
- 11. x Property Owners (Item #10)
- 12. n/a Plot Plan
- 13. x Scale (1" = 50' or lesser)
- 14. x Metes and Bounds
- 15. x Zoning Designation
- 16. x North Arrow
- 17. x Abutting Property Owners
- 18. x Existing Building Locations
- 19. x Existing Paved Areas
- 20. x Existing Vegetation
- 21. x Existing Access & Egress

PROPOSED IMPROVEMENTS

22. x Landscaping
23. x Exterior Lighting
24. x Screening
25. x Access & Egress
26. x Parking Areas
27. n/a Loading Areas
28. x Paving Details (Items 25 - 27)
29. x Curbing Locations
30. x Curbing through section
31. x Catch Basin Locations
32. x Catch Basin Through Section
33. x Storm Drainage
34. x Refuse Storage
35. n/a Other Outdoor Storage
36. x Water Supply
37. x Sanitary Disposal System
38. x Fire Hydrants
39. x Building Locations
40. x Building Setbacks
41. under separate
cover Front Building Elevations
42. n/a Divisions of Occupancy
43. x Sign Details
44. x Bulk Table Inset
45. x Property Area (Nearest 100 sq. ft.)
46. x Building Coverage (sq. ft.)
47. x Building Coverage (% of total area)
48. x Pavement Coverage (sq. ft.)
49. x Pavement Coverage (% of total area)
50. x Open Space (sq. ft.)
51. x Open Space (% of total area)
52. x No. of parking spaces proposed
53. x No. of parking spaces required

