

RECEIVED
TOWN OF NEW WINDSOR
FEB - 2 2006
ENGINEER & PLANNING

LETTER OF TRANSMITTAL

TO: Town of New Windsor
555 Union Avenue
New Windsor, NY 12553

DATE: February 2, 2006	W.O. #: 101.01
ATTENTION: Myra Mason	
RE: Covington Estates	

Please find attached:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Plans | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> Report | <input type="checkbox"/> Memorandum |
| <input type="checkbox"/> Letter | <input type="checkbox"/> Check |
| <input type="checkbox"/> Specifications | <input checked="" type="checkbox"/> Other |

DELIVERY METHOD:

- | | | | |
|--|------------------------------------|------------------------------|-------------|
| <input checked="" type="checkbox"/> Hand Delivered | _____ | <i>Received by</i> | <i>Date</i> |
| <input type="checkbox"/> USPS Mail | <input type="checkbox"/> Overnight | <input type="checkbox"/> Fax | |

COPIES	DATE	NO.	DESCRIPTION
2			Covington Estates Watermain Extension Approval Plans
2			Covington Estates Full Set of Plans
2			Covington Estates Watermain Extension Approval Letter
2			Covington Estates Bond Estimate

THE ITEMS ABOVE ARE TRANSMITTED FOR REASONS AS INDICATED BELOW:

- | | | |
|--|--|---|
| <input type="checkbox"/> For Approval | <input checked="" type="checkbox"/> For review and comment | <input type="checkbox"/> Returned for corrections |
| <input checked="" type="checkbox"/> For your use | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> For BIDS DUE _____ |
| <input checked="" type="checkbox"/> As requested | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> _____ |

REMARKS: Myra, Attached is the plans, letters and bond estimate for Mark's review and for this project
to be placed on the March 8, 2006 PB agenda per the workshop on Feb 1, 2006

COPY TO: _____

SIGNED: _____

Jay Samuelson, P.E.